

Johnson Elementary

Thunderbird Times February 2021

Principal's Corner

Dear Johnson Families,

Welcome to February! Thank you families for your support in helping us stay open and serving students in-person. You have been diligent in following at home health screening, keeping sick children home, and following the county guidelines. We appreciate your support and patience as we navigate this time together.



As a gentle reminder, Colorado brings ever changing weather. Please make sure your child brings the appropriate gear to go out and play. The children love playing in the snow at recess and have such a great time with this. Our temperature cut point for going out is 10°. We do watch for windchill and factor this in. In other words, if the temperature is 20° but windchill says it feels like 7°, we keep the children inside.

On February 12th, many classrooms will host a simple Valentine's Day party. Each classroom teacher is planning a party for their students. Please check in with your child's teacher as to whether your child should bring in valentines and when. Some classrooms have activities planned that do not require students to bring in valentines. Please, please do NOT send in valentines with candy. We are a wellness school committed to inclusionary practices for all, and we will not be able to pass the candies out.

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Johnson Elementary 4101 Seneca St Fort Collins, CO 80526

> Main Phone Line 970-488-5000

Attendance Line 970-488-5095

Principal Ms. Georgianna Dawson 970-488-5002 gdawson@psdschools.org

Assistant Principal Mr. Matt Hughes 970-488-5015 mhughes@psdschools.org

Office Manager Ms. Tina Crewdson 970-488-5001 tcrewdso@psdschools.org

Secretary/Health Tech Ms. Wrenn Thornton 970-488-5003 wthornto@psdschools.org

> School Counselor Mr. Jason Allen 970-488-5038 jallen@psdschools.org

School Website http://joh.psdschools.org

School Hours for inperson learning: 8:50 a.m.—3:28 p.m.

Advertising in this newsletter does not imply endorsement by Poudre School District.

TALKING TO SOMEONE CAN HELP.

OF SORTS

970-221-5551 24/7 | NO COST

ESE DAYS?

Connections

Principal's Corner

continued

Our SAAC met this January 13th. We discussed budget priorities for our district, reviewed plans for phase 4, and discussed current enrollment. If you have an interest in advising our school for next year, please email me your interest as we plan for next school year.

In closing, thank you for making Johnson a great place to be.

All my best,

Georgie Dawson

Contact: gdawson@psdschools.org

AP Angle

One of my favorite Japanese proverbs teaches that, "The bamboo that bends is stronger than the oak that resists." These words offer wisdom for life about the power of becoming flexible in our mindsets when faced with challenging situations or interactions with others. I am continually amazed by the way the Johnson community has adapted so well in dealing with the emotional storms and the deluge of practical demands that we have all faced



this year. Through all the bowing and bending, we are indeed growing stronger together!

MAPs Update: We were able to complete our Winter MAPs tests in January, and these results will now help teachers shape their instruction and areas of focus in order to help students show continual growth in Math and Reading throughout the rest of the semester. Our next Assessments (Feb 8-12) will be the ACCESS tests for our linguistically diverse students (ELL), and, of course, we are starting to prepare for the state required CMAS tests in April (more information to come).

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POUDRE RIVER PUBLIC LIBRARY

poudrelibraries.org/borrow

AP Angle

continued

Thank you to all the families who took part in the Thunderbird PRIDE Kahoot (fun online quiz) and congratulations to the families who made the champions podium and took home our Thunderbird door prizes. We plan to send out another online quiz in the next couple of months, and we hope that even more families will join the fun, so keep a watch out for the next Kahoot!

Our latest PRIDE Assembly video to celebrate students' success was watched by staff and students at the end of the school day on Friday, January 29th, and highlights our Students of the Month, our Thunderbird PRIDE classrooms of the Month, our Specials Teachers' awards, as well as an update on the APs Wall of Stars / Leadership Challenge. Make sure you check it out by going to our <u>Thunderbird Television page</u> (TTV) on the Johnson Website and clicking on January's Pride Assembly link.

Thank you, Thunderbird Families, for all your support and encouragement!

Matthew Hughes, Assistant Principal







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Articles included in today's issue:

- <u>Corner of Encouragement</u>
- <u>Thank you!</u>
- JPTO General Membership Meeting Get involved!
- <u>Schools on the Move Challenge in February</u>
- Online Spirit Gear Store Order by February 7
- <u>Picture Make-up/Retakes February 10</u>
- Enrollment Survey Due February 19
- <u>Calendar of events</u>
- In Case you Missed It
 - * Mission Moments
 - * COVID-19 Protocols and Safety Guidelines
 - * Kindergarten Registration
 - * School Choice Application for 2021-22 SY
 - * Ongoing Fundraising for Johnson
 - * And much more....

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Encouragement Matters

During these difficult times, hearing positive feedback about how we are doing means so much to our staff. If you have something you would like to share to encourage them, please send an email to Tina Crewdson (tcrewdso@psdschools.org). I will share your comments in our school newsletters and the PSD Communications office.

Thank you!

We want to thank our families for following the safety guidelines for the parking lot and drive through lanes. We have noticed a significant improvement in our arrival and dismissal each day. Things are running much smoother and safer! Thank you!

We would also like to thank the Scarlett family for dropping of snacks for the staff recently. Your generosity and kindness are so appreciated!

Schools on the Move - 5210+ Challenge

The fabulous *Schools on The Move* team will push through our program again this February but it will be very different this year. Here are the changes:

LAST YEAR	THIS YEAR
Paper logs for ALL participants	Healthy Kids Club will email schools a
	TRACKING LOG LINK
Schools passed out the LOGS	Schools will email the TRACKING LOG
	LINK to students, families, and staff
Use the paper log for ALL	Participants track their 5210+ habits
information	online or print a tracking log at home
PE teachers prepared tracking	Participants will submit their results
logs for Healthy Kids Club	online after February 28, when the link
	is sent out

Introduction video, it is very good! 🕹

https://youtu.be/R9Pk7xyAlE4

Healthy Kids Club google site:

https://sites.google.com/view/2021hkcchallenge/home

<u>Tracking Log and instructions were sent out with last week's Thunderbird</u> <u>Update.</u> They are also available on our school website.

Jim Rumbold, Johnson PE Teacher

Contact: jrumbold@psdschools.org

Ssimply spanish

Introducing SimplySpanish, a topic-based curriculum for kids ages 3-12 to learn conversational Spanish. A SimplySpanish membership includes unlimited access to our entire video library, with over 70 videos, plus twice a month live teaching sessions.



SimplySpanish.online Click on this ad for a special offer!

Join us for the next JPTO General Membership Meeting

JPTO General Membership meetings will generally be held on the last Monday of each month from 6:30 p.m. – 7:30 p.m. **Our next meeting will be held virtually on Microsoft Teams on February 22 at 6:30 p.m.** All Johnson parents and guardians are welcome.

If you would like a link to the meeting or have any questions and ideas on how to better serve our Johnson community please email <u>JPTO80526@gmail.com</u>. As always, you do not have to be on the Board to attend these meetings and have a say in what goes on. You can attend PTO meetings and be a voting member without having an official role.

Meet our JPTO Officers:

President	Andrea Evans
Vice-President	Wednesday Melssen-Vogel
• Treasurers	Amelia Olschner
Secretary	Melissa Bokovitz
• Events and Fundraising	Kelly Steinway and Shalese Payton

What exactly does JPTO do?

JPTO has previously sponsored events such as the Fund Run, Family Movie Night, Fall and Spring Book Fairs, Family Fun Nights, and Original Works just to name a few! This year we are looking at other creative ways we can safely provide school spirit events for our Johnson community. We would love your input!

Through fundraising JPTO has been able to purchase items for our school, support our amazing staff and community by providing appreciation weeks, spirit gear, and funding staff request for various needs. This year we will strive to continue this tradition to provide learning tools and experiences that teachers and students can benefit from to meet the moment, whether we are learning virtually or in the building at any point throughout the school year.

This year's needs may look different than previous years. We will continue to support our staff in ways that will keep your students safe and learning throughout the year.

Check out our new website <u>http://johnsonpto.weebly.com</u> and our Community Events page on Facebook <u>https://www.facebook.com/</u> JohnsonElementaryCommunityPage/

Please "like" our page to get notifications of upcoming Johnson events for the community and invite your Thunderbird friends!

Andrea Evans, JPTO President

Online Spirit Gear Store – Order Deadline

Families, we heard you and reopened our online store for all your Thunderbird gear needs. You have until **February 7th** to place an order online.

Once the store closes items will be delivered to the school within 3 weeks and distributed to your child. Please let us know if you have any questions.

Click here to order Johnson spirit gear: Shop for Johnson Spirit Gear

Kelly Steinway, Spirit Gear Coordinator

Skillman Photography offering makeup picture day – February 10

If your child was absent or is new to our school and did not get a school picture taken in November, there is another opportunity coming up on Wednesday, February 10^{th} . Skillman Photography will be at Johnson from 9:00 – 9:30 for picture makeup/retakes. You may also get re-takes if you were not satisfied with your child's school picture. You can request that a picture makeup form be sent home with your child by calling the school office. You may also order pictures online. See flyer included in today's newsletter for complete details.

Kindergarten – 4th grade families – Have you completed this survey?

We are beginning the important work of planning for the 2021 – 2022 school year. Part of that work is to establish expected student enrollment for next school year. We need your help in this process. We have created a short survey to gather information from each of our families regarding your plans for next school year. You will only need to complete one survey per family. The survey allows you to include information for more than one student. Please complete the survey by February 19th.

Enrollment Survey for the 2021 – 2022 School Year

Thank you for taking the time to complete the survey.

Frequently Asked Questions and Resources

Answers to other common questions are available on the PSD website. Read more >>

Technical Support	Health & Safety	2020-21 School Year	ParentVUE	PSD Virtual
<u>Calendar</u>	Transportation	School Meals	<u>District</u> <u>Policies</u>	<u>Departments</u>

Johnson Calendar of Events

February				
8	4:00 – 5:00 pm	JPTO Executive Board Meeting *Virtual		
10	9:00 – 9:30 am	Makeup Picture Day		
15		NO SCHOOL – Staff Workday		
22	6:30 – 7:30 pm	JPTO General Membership Meeting *Virtual		
26	3:15 pm	Virtual PRIDE Assembly		
March				
8	4:00 – 5:00 pm	JPTO Executive Board Meeting		
10	6:00 – 7:30 pm	SAAC Committee Meeting		
12		End of 3 rd Quarter		
14		Daylight Savings Time Begins		
15 – 19		NO SCHOOL – Spring Break		
20		Spring Begins!		
22	6:30 – 7:30 pm	JPTO General Membership Meeting		
April				
2	3:15 pm	Virtual PRIDE Assembly		
12	4:00 – 5:00 pm	JPTO Executive Board Meeting		
16		NO SCHOOL – Conference Exchange Day		
19		NO SCHOOL – Building Workday		
26	6:30 – 7:30 pm	JPTO General Membership Meeting *Virtual		

Quick Links

- Johnson Elementary Website
- PSD Schools Parent Website
- District News
- PSD School Calendars & Schedules



Important Information from Previous News Updates

Help us to celebrate Mission Moments at Johnson and in PSD

At PSD, your mission moments of how you support "Educate ... Every Child ... Every Day" is important to us. Telling positive stories about what is happening in the district during this challenging time is valuable not only for our staff but also for the community. We want to be able to display the good work that you are doing and know that it is appreciated! You're what makes us #PSDproud! <u>Submit a Mission Moment today. >></u>

Parents wanted for the District Accountability Committee

The Poudre School District's District Accountability Committee is looking to fill several important representative seats for the 2021-2021 school year. We would love to have a representative from Johnson. Interested? <u>Here is information</u> about the committee and how to apply!

Here is what we expect of families to help our school stay open for in person learning:

- Complete symptom checks for your children every day. If your child is experiencing <u>any</u> of the symptoms listed, keep your child home: <u>Can I</u> <u>go to school today?</u>
- Reinforce the safety measures we put in place at school.
- Help your children to understand this will pass, and we hope to return to "normalcy" as soon as possible.
- Provide your children with a mask and teach them how to wear and care for masks. The mask should fit snuggly.
- Remind your children to wash their hands frequently.
- Communicate with us about cases and potential exposures.

Processes when staff or students are exposed to or test positive for COVID-19

Parents, guardians, staff and students should notify their school or supervisor if there is a positive COVID-19 case or possible exposure.

Return to learning guidance

For students and staff returning to work or school in PSD following a positive COVID-19 symptom screen, PSD follows the <u>CDPHE Return to Learn guidance</u> for K-12 schools.

A group of nurses and PSD staff evaluated the updated guidance, which is now in effect and outlines when staff and students can return to work and school.

Note: This guidance is NOT intended for cases or close contacts of COVID-19. A confirmed COVID-19 case or close contact should follow public health isolation or quarantine instructions for return to school/work.

Critical symptoms

• Loss of taste or smell

Critical symptom response:

- Follow home isolation for 10 days following symptom onset AND be 24 hours fever free without use of fever-reducing meds before returning to school.
- COVID-19 test recommended.

Major symptoms

- Feeling feverish, having chills, temperature of 100.4 F or greater
- New or worsening cough
- Shortness of breath or difficulty breathing

Major symptom response:

- If symptoms resolve within 24 hours of onset and stay resolved an additional 24 hours, return to school. (48 hours total)
- If symptoms DO NOT resolve within 24 hours, either:

- Follow home isolation for 10 days following symptom onset AND 24 hours fever free without use of fever-reducing meds before returning to school.
- Get a polymerase chain reaction (PCR), Abbott ID Now, Curative, or Binax Now COVID-19 test. If test is negative, return to school once symptom-free for 24 hours. If positive, follow home isolation for 10 days following symptom onset AND 24 hours fever free without use of fever-reducing meds before returning to school.

Minor symptoms

- Sore throat
- Runny nose or congestion
- Muscle or body aches
- Headache
- Fatigue
- Nausea, vomiting
- Diarrhea

Minor symptom response:

- If symptoms resolve within 24 hours of onset and stay resolved an additional 24 hours, return to school. (48 hours total)
- If symptoms resolve within 48 hours of onset and stay resolved an additional 24 hours, return to school. (72 hours total)
- If symptoms DO NOT resolve within 48 hours, either:
 - Follow home isolation for 10 days following symptom onset AND 24 hours fever free without use of fever-reducing meds before returning to school.
 - Get a polymerase chain reaction (PCR), Abbott ID Now, Curative, or Binax Now COVID-19 test. If test is negative, return to school once symptom-free for 24 hours. If positive, follow home isolation for 10 days following symptom onset AND 24 hours fever free without use of fever-reducing meds before returning to school.

If there are questions about when a student can return to school, the school nurse or PSD health staff will make that determination.

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PSD COVID-19 case protocols will shift with return to in-person learning

- PSD COVID-19 Data and School Information: PSD 14-Day COVID-19 Location Screening case trends, monitoring when a school's case percentage goes over 1% – when a partial or whole school temporary closure may be necessary.
- <u>PSD COVID-19 protocols</u>: Contact tracing will look different at the preschool/elementary and secondary levels.
- <u>Return to Learn</u>: PSD will align with the Colorado Department of Public Health and Environment's updated Return to Learn guidance, which maps out when students and staff can return to school and work after experiencing illness symptoms.
- <u>Health and Safety web page</u>: Information on the 3 W's best practices, cleaning and sanitizing of schools.
- Larimer County COVID-19 data: Current COVID-19 data from the Larimer County Department of Health and Environment.

School arrival and dismissal process

School hours for In-person learning: 8:50 a.m. – 3:28 p.m.

Students can arrive to campus beginning at 8:35 a.m. Students should report directly to their outer classroom doors. No early arrivals and no playing or gathering before school. No students or family members should come through our front doors. We have socially distanced dots/markers painted outside each door. Each child should wait (using social distancing dots) to be checked in with the teacher. Once students are checked in, they will wash hands and get settled at their learning space.

At dismissal, we will use a staggered dismissal process that supports social distancing. If you normally pick your child up, please allow for extra time for this staggered process. All students need to be picked up promptly.

Menus & meal information

The district will continue to provide free meals to PSD students (PreK-12) through the end of this school year. Menus are subject to change based on availability of ingredients, supply or other factors.

PSD's <u>Menu Website</u> lets you search for menus and gives you access to information about allergens, carb counts, and nutrition details with each daily item. To download a free app for your phone, go to <u>iTunes</u> or <u>Google</u> <u>Play</u> and search for Nutrislice.

What does mealtime look like?

School meals are free to all children for the remainder of this school year.

Sack breakfast are available for pick-up at the cafeteria door on the south east corner of the school near our pre-school classrooms. <u>Breakfast is served</u> from 8:35 – 8:50 a.m. If your student arrives after 8:50 am, make sure he/ she has had breakfast. Students will pick up their breakfast and go to their classroom outer door where they will wait to be checked in. They will then follow the handwashing procedures, then eat breakfast at their space. Once done eating, they will clean up their area and get it ready for sanitizing. Staff will help each student sanitize spaces.

Students eat lunch and snack in their classrooms, except for kindergarten and 2nd grade students who will eat with social distancing and plexiglass dividers, in the school cafeteria. Two sack lunch choices will be offered each day. Sack lunches will be delivered to classrooms and the students eating in the cafeteria. We will follow a sanitizing routine before and after eating times. Students will wash their hands before and after eating. Each child's space will be sanitized before and after eating times. We also plan to eat outdoors when the weather permits. During eating times, students will be socially distanced and have a mask break.

If you send your child with a lunch or snack, make sure your child can independently open what you have provided.

Lunch schedule by grade

- Kindergarten 11:25 11:50 a.m.
- 1st Grade 11:40 a.m. 12:00 p.m.
- 2nd Grade 11:55 a.m. 12:15 p.m.
- 3rd Grade 12:05 12:25 p.m.
- 4th Grade 12:25 12:45 p.m.
- 5th Grade 12:40 1:00 p.m.

Mental Health: Lets juice this lemon!

Few would disagree that 2020 was a lemon and probably not anyone's favorite year. You might have noticed that 2020 became 2021 without many differences. We still have lemons (pandemic, fears, and uncertainty). Now what? We can choose what to do with those lemons. <u>Read this week's full</u> update on the Mental Health Resources web page >>

Ask for help if you are having a tough time and remember, you are not alone.

Kindergarten Registration 2021/22

Kindergarten is an exciting and important first step on your student's educational journey. Kindergartners must be 5 years old on or before October 1.

Families register online for your neighborhood school. <u>Online registration</u> will open for the 2021-22 school year on Friday, January 8. Please visit the PSD Website for the most up to date information: <u>Kindergarten Registration</u>. Please call our office if you have any questions, 970-488-5000.

All new students register at their neighborhood school. You can find your neighborhood school on the <u>School Locator web page</u>. You may also call 970-490-3302 to speak with someone regarding school locations.

School Options and Choice for School Year 2021/22

Applications are being accepted for the 2021 – 2022 school year. The first consideration application period is now closed.

The second consideration application period is scheduled to be available beginning at 8 a.m. (Mountain Time), Monday, February 8.

PSD's School Choice program allows families to select the school that best meets their child's educational needs based on space availability and eligibility requirements. A school choice application is required to attend a school that is not a student's neighborhood school or to attend only by choice.

The first-round application deadline is Friday, January 15th for all grade levels. Application forms must be submitted online for the desired choice school or program. The order in which applications are received during this period does not affect a student's chances or acceptance. Parents must complete and submit a separate application for each child.

For complete details and application visit this website: <u>School Options and</u> <u>Choice</u>

Student Council and Morning Fresh

Johnson's Student Council is still collecting Morning Fresh milk caps. There is a tote located near the front door at Johnson. Please use the hand sanitizer provided before opening the box. See flyer included in today's newsletter for more information.

Emergency Contact Information

Now, more than ever, it is <u>very</u> important that we have up to date emergency contact information for each student. Please be sure that we have current phone numbers for both parents/guardian, and additional emergency contacts in case we are unable to reach the parent/guardian. Parents can view and update information on file for your child through <u>ParentVUE</u>.

If you are unable to access ParentVUE – please call our office (970-488-5000) to check the information we have on file for your child.

School Donations help with Learning Materials

These donation items are visible in SchoolPay: Pay Fees/Charges Online

Our budget has seen significant cuts due to the decrease in enrollment, caused by COVID-19. We are very thankful for the donations that we have already received from the Johnson Community.

• Johnson Supplies: Kindergarten - 5th Grade 2020-21

\$20 to cover all or a portion of the cost of purchasing expendable supplies to be used by all students for literacy, math, social studies, science, and craft activities. Waivers are not applicable; students will have access to the supplies regardless of whether payment is made. For families with more than one child enrolled at Johnson – we would only ask for one donation of \$20.

• Johnson Student Planner: 4th & 5th Grade 2020-21

\$4 To cover all or a portion of the cost of the planners. Waivers are not applicable; all students will receive a planner regardless of whether payment is made.

Early Childhood Education

PSD's preschool program still has open spaces for the 2020-21 school year, and ECE's compassionate and professional teachers can't wait to work with the children in your lives. More families may qualify now than ever before. To learn more and begin an application online, visit the <u>Early Childhood</u> <u>Education web page</u> or call 970-490-3204.

AlphaBEST Education

Did you know **AlphaBEST Education** offers before and after school care at Johnson Elementary. The program adds enrichment, fitness, fun and quiet time in a safe and supervised environment? Johnson AlphaBEST Hours: 6:30 a.m. – 6:00 p.m., Monday - Friday.

A secure registration platform is available on the AlphaBEST website.

Please contact AlphaBEST with questions: 972-668-0640 or customerservice@alphabest.org

Ongoing Fundraisers for Johnson Elementary

These passive fundraisers directly benefit Johnson Elementary discretionary fund/classroom budgets:

American Furniture Warehouse Fundraiser

Shop at any AFW location, online or by phone and mention Johnson Elementary at checkout. Our school will receive 2% donation on any purchase, 4% on Beauty Rest mattresses. Invite others to participate. Friends and Family can help too!

Caps4Cash – Morning Fresh Dairy Fundraiser

Caps4Cash is a Morning Fresh Dairy program where schools earn cash by collecting caps from Morning Fresh Dairy glass bottles. Each cap will be redeemed for 5 cents. We use this fundraiser to help support our Student Council Program.

Advertising Fundraising for Johnson

Organizations can purchase advertising in individual school newsletters through the <u>School Communications Agency</u>. 60% of revenue from advertising goes back to the school to be used at the principal's discretion. Contact: (970) 239-1641

Fundraisers that Directly Benefit JPTO

Box Tops Fundraiser

Looking for a quick and easy way to help support our amazing school? Download the free Box Tops App. And register Johnson Elementary as your school and when you go shopping just go into the app and take a picture of your receipt and it will give our school .10 per participating items, just make sure you submit them within 14 days of your purchase.

King Soopers Community Rewards Fundraiser

Johnson has been added to the list of nonprofits eligible for funding through their community rewards program. We encourage our families to register your *King SooperCard* and choose Johnson as the designated nonprofit.

- Go to <u>www.KingSoopers.com</u>
- Scroll all the way down near the bottom of the page where you will see "Community" click on it.
- You will then see "KingSoopers Community Rewards" click on it.
- In the middle of the page you will see "enroll now" click on it.
- Next you will need to add your email and password.

Fundraisers that Directly Benefit JPTO

If you've never logged in before, but still have a card, you can attach an email and password to your existing number by creating an account.

If you don't have a card, choose "create an account".

A search box will open to select your charity – type "Johnson PSD" on the left of the screen. On the right, you can select "education" as type. Click on the magnifying glass for the search to work and select your organization.

There are two Johnson schools listed. The address is with it, so finding ours is easy and at the top. (4101 Seneca Street) Click "enroll"

Adding this card will not affect your gas points or other discount benefits you receive through King Soopers.

<u>Amazon – Smile.amazon.com Fundraiser</u>

Amazon has a wonderful giving program called <u>Smile.amazon.com</u> that gives 0.5% of your qualified purchases to a charity of your choice. Here is how you can give to Johnson Elementary. All you have to do is register!

How to enroll:

Go to smile.amazon.com, scroll to the bottom of the page.

- At the bottom of the page click on "get started"
- It will take you to a login page. Log in with your amazon account
- On the task bar you will see Your Charity. You can then select the charity. Our registered name is Johnson Parent Teacher Organization. (It is not listed as Johnson Elementary.)

Know that all funds go to support our school, Johnson Elementary.

Remember you must log in from the smile page at <u>smile.amazon.com</u> each time you make a purchase for the charitable donation to count.

Thank you so much for supporting our school!

The Poudre School District is committed to the policy that no otherwise qualified person shall be denied access to, be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under, any District program or activity on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, marital status, veteran status, age or disability. District compliance with this policy shall be the responsibility of, and reports and complaints of discrimination based on these protected classifications should be directed to: For District students and community members: Director of Student Services, 1630 South Stover Street, Fort Collins, Colorado 80525, phone: 970-490-3033; For District employees: Executive Director of Human Resources, 2407 La Porte Avenue, Fort Collins, Colorado 80521, phone: 970-490-3620.